

**TERMS AND CONDITIONS FOR RENTAL OF THE
 BOLING COMMUNITY FELLOWSHIP HALL RENTAL (BCFH) and/or PAVILION**

Applicant:	
Date of Event:	
Start Time:	End Time: (not past 1am)
Address:	
Phone:	
Email:	
Type of Event:	
Estimated Attendance:	

Rental Fees: (Cleaning included)	
BCFH Hall Only	\$400
BCFH w/ Pavilion	\$450
BCFH w/ Pavilion w/ DJ or Band ³	\$500
Pavilion Only	\$250
Pavilion Only w/ DJ or Band ³	\$300
Other Fees:	
Deposit ¹	\$50
Security ²	\$400
Return Checks	\$25

- AMENITIES:** 12 eight-foot plastic folding tables, 100 folding chairs, refrigerator, microwave, double sink, stove-top and oven
- PAYMENT:** The total amount due must be paid in advance of any function. (Checks payable to **Boling Community Center**)
- ¹DEPOSIT:** **Must be paid within two weeks after the initial contact for rental to secure reservation.** The deposit shall also cover any damage, tables and chairs left out and excessive garbage left on the floor and/or grounds caused. Damages caused by renter in **EXCESS** deposit will be billed to the renter. Failure to pay will result in no future rental until paid in full. A refund may be issued if there is no damage or loss of property to the Center.
- ²SECURITY:** A minimum of two officers will be hired by the Center for any event or function that will have a DJ or Band at the Pavilion. Depending on the number of persons to attend the function and the nature of the event, we may require that additional officers. The charge is **\$100 per hour** for two (2) officers from the Wharton County Sheriff's Office - for a minimum of 4 hrs. * *Please note: This fee is subject to change at any time upon notice to renter.*
- ³PAVILION:** Cleaning of the Pavilion, its restrooms and the surrounding area is the responsibility of the renter. Failure to do so will result in a \$50 charge against the refundable deposit. ** Events with bands and/or DJs at the Pavilion require Security and prior approval from the Board and a separate rental contract. **
- ALCOHOL:** BDIA recommends **NO ALCOHOL** and if you or your guests bring alcohol, you are responsible for their action and liable for any incident when they leave the premises. No Margarita machines or Kegs can be used at the BCFH.
- VIOLATION:** Should any violation occur on the premises by renter during the event, or function. We reserve the right to close the Boling Community Fellowship Hall for the remainder of the event. **Refunds will not be granted.** Any individual, or those that become a violator of law, or of the BCFH may be escorted from the premises by an Officer of the Wharton County Sheriff Department. It is a violation to carry or possess a weapon on the premises of the center is a violation, except for a peace officer or uniformed security officer engaged in his/her duties.
- DECORATIONS:** **Ceiling fans may not be decorated under any circumstances. All decorations must be free standing. Nails, tacks, glue etc. are not permitted for any reason on any wall, ceiling, duct, or any part of the center. Crepe paper and glitter cannot be used.** String, tape, or non-permanent adhesives may be used, but must be removed entirely by the renter or persons involved at the conclusion of the event. **All decorations and belongings to the renter, or persons involved must be removed from the BCFH at the conclusion of the event.**
- DIRECTORS:** The Board of Directors reserve the right to refuse rental to any person, or persons. The person or persons denied rental have the right to a hearing during a regular meeting of the Board, after having asked to be placed on the agenda for such action. The Board of Directors or individual director will not be responsible for any theft, loss of property, or accident that occurred on the premises of the center except to the extent caused by the Boling Community Center, the Board of Directors or any individual director, or off premises during or after a function or event.

Boling Little League Baseball Field and stands are off-limits during the time of this rental.

AS THE INDIVIDUAL RESPONSIBLE FOR THE RENTAL OF THE **BOLING COMMUNITY FELLOWSHIP HALL, I AGREE TO THE FOLLOWING:** 1) no smoking is allowed inside the building, 2) tables and chairs must be put back as they were originally found - chairs stacked at the north wall and tables stacked at the east wall, 3) wipe and dry tables before stacking to remove any food particles 4) turn air conditioning or heat off before locking the building at the end of the function, 5) place garbage in the garbage containers, inside and outside of the BCFH, 6) birdseed and confetti are restricted to outside areas only, 7) damages to property **8) violation of the decorations rules**

****Violation of the above will result in loss of deposit****

I, _____ have read the contract, agree to its terms, and accept the responsibility of renting the Boling Community Fellowship Hall and Pavilion (if applicable)

 (Applicant)

 (Date)

 (Board Member)

 (Date)